

Hong Kong Chinese Women's Club College
Annual Programme Proposal for CEG 2024/2025

Domain (Teacher i/c)	Programme	Objectives	Targets (No./level/ selection)	Duration/ start date	Evaluation of student learning / success indicators	Budget (\$)
Careers	Part-time Teaching Assistant	<ul style="list-style-type: none"> To assist teachers to promote and run life planning activities 	All students	Whole year	<ul style="list-style-type: none"> Teachers' feedback and observation 	34,093
CSD	CSD part time teaching assistant	<ul style="list-style-type: none"> To assist the preparation of teaching materials To help manage Saturday Tutorial Class 	S.4 – S.5 students	Whole Year	<ul style="list-style-type: none"> Performance appraisal of TAs by teachers 	22,660
Comp Lit	Training Tutor for External Competition	<ul style="list-style-type: none"> To assist teachers to provide trainings for students to participate in competitions. 	S.1 – S.6 students	Whole Year	<ul style="list-style-type: none"> Teachers' feedback and observation 	5,000
Cultural	Employing teaching assistants	<ul style="list-style-type: none"> To assist teachers to run activities To prepare teaching materials for the Cultural subjects. To help teachers to handle any other paperwork of the subject. 	All students	Whole Year	<ul style="list-style-type: none"> Performance Appraisal of the TA by teachers The amount of materials produced by TA 	44,826
Domain 2	Gifted Education In-school Workshop	<ul style="list-style-type: none"> To run workshops for the gifted students to boost their generic skills in self-learning To cater for the higher-order learning needs of the gifted students 	S.1 – S.3 students	Whole Year	<ul style="list-style-type: none"> Students' performance and feedback Teachers' feedback and observation 	20,000
	Learning Enhancement Programme	<ul style="list-style-type: none"> To arrange regular classes for low achievers, especially those who receive no support from the families 	S.3 students	Whole Year	<ul style="list-style-type: none"> Students' performance and feedback Teachers' feedback and observation 	16,000
English	Teaching assistants for SBA & NSS	<ul style="list-style-type: none"> To help in developing teaching materials 	All students	Whole Year	<ul style="list-style-type: none"> Teachers' feedback and observation 	49,640
	English tutor for remedial course for S.1 and S.2 low achievers	<ul style="list-style-type: none"> To help students develop into proficient English learners. 	S.1 & S.2 students	Whole Year	<ul style="list-style-type: none"> Teacher's feedback and observation Learning outcomes and exam results 	36,000

Humanities KLA	Employing teaching assistants	<ul style="list-style-type: none"> To assist teachers in preparing teaching materials for lessons and handling general paperwork in subjects. 	All students	Whole Year	<ul style="list-style-type: none"> Smooth learning & teaching processes and teachers' feedback 	100,814
	S4 - S6 Humanities and Technology Summer Tutorial Classes	<ul style="list-style-type: none"> To assist students to strive for improvement in DSE 	S.4 – S.6	Jul-Aug 2025	<ul style="list-style-type: none"> Learning outcomes and exam results 	128,750
ICT	S.5 and S.6 tutorial class	<ul style="list-style-type: none"> To employ part-time tutors to assist ICT students to develop stronger answering skills and clarify some misconceptions and to share their revision strategies with the students. 	S.5 – S.6	Whole Year	<ul style="list-style-type: none"> Students' academic performance, teacher observation 	10,000
Mathematics	S1-S3 High Achievers Programme	<ul style="list-style-type: none"> Provide trainings for students to enhance their problem-solving skills and Mathematics knowledge in external competitions 	S.1 to S.3 Mathematics High Achiever	Whole Year	<ul style="list-style-type: none"> Students' performance in external competition 	69,010
	S.2 Calculator Training Programme	<ul style="list-style-type: none"> To introduce basic operations of scientific calculator To equip students with appropriate operation skills of the calculator in obtaining answers To help students well use of calculators solving mathematics problems. To enhance students understanding mathematics concepts. 	S.2 Students	Oct 2024	<ul style="list-style-type: none"> Coach feedbacks 	2,292
	S.1, S.2 & S.3 Tutorial Class	<ul style="list-style-type: none"> To assist S.1 to S.3 students who have a poor performance in Mathematics in the first term of 2024/2025. 	S.1 to S.3 students	Whole Year	<ul style="list-style-type: none"> Improvement in their mathematics results. Students' performance and feedback Tutors' feedback and observation 	31,460

	Teaching assistants	<ul style="list-style-type: none"> ● To update the data pool. ● To upload questions, notes, and PowerPoint presentations to the intranet. ● To help teachers analyze the results of the mock tests and students' survey ● To assist teachers to run activities 	All students	Whole Year	<ul style="list-style-type: none"> ● Report on the use of teaching resources by teachers ● The amount of materials produced by TA 	49,600
Science	Science Tutorial Classes for: - low achievers - high achievers	<ul style="list-style-type: none"> ● Coping with the diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties 	S.1 – S.6 students	Whole year	<ul style="list-style-type: none"> ● Comparison of test and examination results 	S1-2 (IS) 3,056 S4-6 (Chem) 18,960 S4-6 (Bio) 18,960 S4-6 (Phy) 18,960
	Employing teaching assistants	<ul style="list-style-type: none"> ● Curriculum development, including the integration of information technology in teaching, ● Coping with the diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties 	All students	Whole Year	<ul style="list-style-type: none"> ● Help the Science teachers preparing teaching materials, helping teachers in School Based Assessment (SBA), managing teaching aids, collecting information and teachers' references, marking the multiple choice and offer help in ECA if time is suitable 	67,284
Technology	Employing teaching assistants for curriculum development	<ul style="list-style-type: none"> ● To prepare teaching and learning materials for technology subjects 	All students	Whole Year	<ul style="list-style-type: none"> ● Record of work done by teaching assistants and teachers' feedback 	62,878