

Hong Kong Chinese Women's Club College
Annual Programme Proposal for CEG 2023/2024

Domain (Teacher i/c)	Programme	Objectives	Targets (No./level/ selection)	Duration/ start date	Evaluation of student learning / success indicators	Budget (\$)
Careers (Lee YS)	Part-time Teaching Assistant	<ul style="list-style-type: none"> To assist teachers to promote and run life planning activities 	All students	Whole year	<ul style="list-style-type: none"> Teachers' feedback and observation 	33,100
CSD (Look WK)	CSD part time teaching assistant	<ul style="list-style-type: none"> To assist the preparation of teaching materials To help manage Saturday Tutorial Class 	S.4 – S.5 students	Whole Year	<ul style="list-style-type: none"> Performance appraisal of TAs by teachers 	22,000
Comp Lit (Ng TK)	Training Tutor for External Competition	<ul style="list-style-type: none"> To assist teachers to provide trainings for students to participate in competitions. 	S.1 – S.6 students	Whole Year	<ul style="list-style-type: none"> Teachers' feedback and observation 	5,000
Cultural (Wong MY)	Employing teaching assistants	<ul style="list-style-type: none"> To assist teachers to run activities To prepare teaching materials for the Cultural subjects. To help teachers to handle any other paperwork of the subject. 	All students	Whole Year	<ul style="list-style-type: none"> Performance Appraisal of the TA by teachers The amount of materials produced by TA 	43,520
Domain 2 (Look WK)	Gifted Education In-school Workshop	<ul style="list-style-type: none"> To run workshops for the gifted students to boost their generic skills in self-learning To cater for the higher-order learning needs of the gifted students 	S.1 – S.3 students	Whole Year	<ul style="list-style-type: none"> Students' performance and feedback Teachers' feedback and observation 	20,000
	Homework Enhancement Group	<ul style="list-style-type: none"> To arrange regular classes for low achievers, especially those who receive no support from the families 	S.3 students	Whole Year	<ul style="list-style-type: none"> Students' performance and feedback Teachers' feedback and observation 	15,540

English (Lam WMY)	Teaching assistants for SBA & NSS	<ul style="list-style-type: none"> To help in developing teaching materials 	All students	Whole Year	<ul style="list-style-type: none"> Teachers' feedback and observation 	48,195
Humanities KLA (Hui CY)	Employing teaching assistants	<ul style="list-style-type: none"> To assist teachers in preparing teaching materials for lessons and handling general paperwork in subjects. 	All students	Whole Year	<ul style="list-style-type: none"> Smooth learning & teaching processes and teachers' feedback 	97,878
	S4 - S6 Humanities and Technology Summer Tutorial Classes	<ul style="list-style-type: none"> To assist students to strive for improvement in DSE 	S.4 – S.6	Jul-Aug 2024	<ul style="list-style-type: none"> Learning outcomes and exam results 	125,000
ICT (Ng TK)	S.5 and S.6 tutorial class	<ul style="list-style-type: none"> To employ part-time tutors to assist ICT students to develop stronger answering skills and clarify some misconceptions and to share their revision strategies with the students. 	S.5 – S.6	Whole Year	<ul style="list-style-type: none"> Students' academic performance, teacher observation 	10,000
Mathematics (Cheung YP / Lee WH)	S1-S3 High Achievers Programme	<ul style="list-style-type: none"> Provide trainings for students to enhance their problem-solving skills and Mathematics knowledge in external competitions 	S.1 to S.3 Mathematics High Achiever	Sep 2023 – Aug 2024	<ul style="list-style-type: none"> Students' performance in external competition 	67,000
	S.2 Calculator Training Programme	<ul style="list-style-type: none"> To introduce basic operations of scientific calculator To equip students with appropriate operation skills of the calculator in obtaining answers To help students well use of calculators solving mathematics problems. To enhance students understanding mathematics concepts. 	S.2 Students	Nov 2023	<ul style="list-style-type: none"> Coach feedbacks 	4,000

	S.1, S.2, S.3 or S4 Tutorial Class	<ul style="list-style-type: none"> To assist S.1 to S.4 students who have a poor performance in Mathematics in the first term of 2023/2024. 	S.1 to S.4 students	Second Term in 2023-2024	<ul style="list-style-type: none"> Improvement in their mathematics results. 	25,168
	Teaching assistants	<ul style="list-style-type: none"> To update the data pool. To upload questions, notes, and PowerPoint presentations to the intranet. To help teachers analyze the results of the mock tests and students' survey To assist teachers to run activities 	All students	Whole Year	<ul style="list-style-type: none"> Report on the use of teaching resources by teachers The amount of materials produced by TA 	47,736
Science (Chan KW)	Science Tutorial Classes for: - low achievers - high achievers	<ul style="list-style-type: none"> Coping with the diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties 	S.1 – S.6 students	Whole year	<ul style="list-style-type: none"> Comparison of test and examination results 	S1-2 (IS) 2,960 S4-6 (Chem) 18,400 S4-6 (Bio) 18,400 S4-6 (Phy) 18,400
	Employing teaching assistants	<ul style="list-style-type: none"> Curriculum development, including the integration of information technology in teaching, Coping with the diverse and special learning needs of students with varied abilities, ranging from the gifted ones to those with learning difficulties 	All students	Whole Year	<ul style="list-style-type: none"> Help the Science teachers preparing teaching materials, helping teachers in School Based Assessment (SBA), managing teaching aids, collecting information and teachers' references, marking the multiple choice and offer help in ECA if time is suitable 	65,373

Technology (Ting YC)	Employing teaching assistants for curriculum development	<ul style="list-style-type: none"> To prepare teaching and learning materials for technology subjects 	All students	Whole Year	<ul style="list-style-type: none"> Record of work done by teaching assistants and teachers' feedback 	62,268
-------------------------	--	--	--------------	------------	---	--------